

MINUTES

Regular Meeting of Council Wednesday, July 26, 2017 @ 4:30 pm Council Chambers

Present:	C. Elliott	Mayor
	C. Abbott	Deputy Mayor
	G. Parrott	Councillor
	R. Anstey	Councillor
	B. Dove	Councillor
	S. McBreairty	Councillor
Advisory and Resource:	G. Brown	Town Clerk
	G. Regular	Director of Engineering (A)
	R. Locke	Director of Development
	N. Newell	Director of Recreation & Community Services
	R. Stoyles	Director of Municipal Works (A)
	P. Fudge	Fire Chief
	E. Fisher	Council Youth Representative

1. CALL TO ORDER

The Meeting was called to order at 4:25pm.

2. VISITORS/PRESENTATIONS

None

3. APPROVAL OF AGENDA

Motion #17-175

Approval of Agenda

Moved by Deputy Mayor Abbott and seconded by Councillor Anstey that the Agenda for the Regular Meeting of Council on July 26, 2017 be adopted as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

4. MINUTES FOR APPROVAL

Motion #17-176

Regular Minutes for Approval

Moved by Councillor Abbott and seconded by Councillor Dove that the Minutes from the Regular Meeting of Council on July 5, 2017 be adopted as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

MINUTES FOR APPROVAL

Motion #17-177

Special Minutes for Approval

Moved by Councillor Anstey and seconded by Councillor Dove that the Minutes from the Special Meeting of Council on July 11, 2017 be adopted as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

MINUTES FOR APPROVAL

Motion #17-178

Special Minutes for Approval

Moved by Councillor Parrott and seconded by Deputy Mayor Abbott that the Minutes from the Special Meeting of Council on July 18, 2017 be adopted as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

None

6. REPORTS – STANDING COMMITTEES:

A. Recreation & Community Living:

The Recreation & Community Living report was presented by Councillor Anstey.

The Recreation & Community Living meeting was held on July 17, 2017. The meeting was chaired by R. Anstey, Councillor. Other members present included: B. Dove, Councillor; N. Newell, Director of Recreation & Community Services.

The following items were discussed:

Gander Heritage Advisory Committee

The Director followed up on the requests from the Gander Heritage Advisory Committee. They are requesting access to personnel, equipment and tools from various Town of Gander Departments. This includes support from IT, Municipal Works, tools and equipment from Recreation as well as access to various Town of Gander staff for questions and support.

The Director advised that the Supervisor and a staff person met with the Project Coordinator from the Aviation History Trails to do a site visit. It was discussed that ideally they would like 2-3 dog poop dispenser posts, 3 garbage cans and monitoring for minor maintenance/garbage removal at the site. It was also indicated that there would need to be regular lawn mowing/grass maintenance, major maintenance to be completed by the Town such as guardrails constructed by the trail/brook, benches, as well as a port-a-potty would be beneficial. The Supervisor and Director discussed this and the Department can provide in-kind support with tools and personnel when it does not impede operationally but some of the larger requests for regular maintenance and a long-term commitment would need to be considered in the 2018 budget process.

The Committee agrees that the Town will assist as much as possible during phase II of the Aviation History Trails project with in-kind for personnel, equipment and tools.

Community Centre Expansion

Fougere Menchenton has completed their schematic design for the expansion of the Steele Community Centre. The report outlines 2 design schemes which have a cost of \$12.1 million and \$8.4 million respectively. The Committee feels that scheme 1 is the most suitable for the Town's needs and would like this to be considered during the 2018 budget process.

The Director advised that the report includes a probable operational cost for the recent arena built in Paradise, NL which is identical in size and scope. Their numbers are based on the 2016 year and may not be a close representation of the demographics in Gander. The Committee was advised that during the budget, the Finance department will provide a more realistic operational cost for the Steele Community Centre as well as with an expansion.

The Committee would like to see a 5 year plan for financing the expansion. They would also like to see the indirect impact an expansion would have on the business community. It was discussed that should the expansion not be a budgeted item, that the Director consider a separate item for paving and expansion of the parking lot at the Steele Community Centre. The Director will follow up with the items.

Gander Community Garden Request for Land

The Director advised the Committee that the current piece of land requested for the Community Garden was discussed at Management and they do not feel it is best suited on the corner of Magee and Penney Avenue. The Gander Community Garden Committee has been notified of this and they are working with Engineering to identify a more suitable piece of land for their use.

Festival of Flight 2017

The Special Event Coordinator updated the Committee on the plans for the 2017 Festival of Flight. There are two new teen events as well as different events being offered by community groups. The pamphlet will be mailed out to residents approximately a week before the Festival. The Festival button will be on sale the last week of July and the Kitchen Party tickets are currently on sale. For more information, check our Facebook page, website or by calling 709-651-5927.

Upcoming events

- Aug 4 - 7: Festival of Flight

B. Public Works & Services Committee:

The Public Works & Services Committee report was presented by Councillor Anstey.

The Public Works & Services Committee was held on July 18, 2017. The meeting was chaired by R. Anstey, Councillor. Other members present included: G. Parrott, Councillor; B. Dove, Councillor; P. Fudge, Fire Chief; W. Jenkins, Municipal Officer in Charge; T. Barron, Director of Municipal Works & Services; L. Small, Administrative Assistant; G. Whitt, Administrative Support Clerk.

The following items were discussed:

Delegation- Staff Sgt. Roger Flynn, RCMP

Staff Sergeant Roger Flynn of the local RCMP detachment met with the Committee for a quarterly report to Council. Staffing numbers at the detachment remain at a good level and he is pleased with the level of service being provided.

Councillor Anstey joined the Committee meeting.

The Detachment is currently implementing a new “Chronic Offender” strategy which will help deter repeat offenders from continuing criminal activities in the community. There has already been some success with this program and the Committee was pleased with this new initiative.

Staff Sgt. Flynn left the Committee meeting.

Reduced Speed Zone- Elizabeth Drive

The Officer in Charge (OIC) of Municipal Enforcement is proposing that Council consider implementing a reduced speed zone of 20 km per hour at the top of Elizabeth Drive in the area of the playground and ballfield; this would be seasonal and in place from June 1 to September 30 annually.

This is a very high traffic area in the summer months and there are tennis courts, ball fields, the splash pad, and the playground attracting a much higher volume of pedestrians than normal.

There is currently no signage indicating that this is a recreational area. The speed limit is 40 km but most are travelling at 50-60 km per hour and it is too high. There is a crosswalk in this area but it is largely ignored and needs to be highlighted more efficiently. It was suggested that the overhead flashing light be moved from the crosswalk at Elizabeth Drive, near the School Board office, to the top of the street in the area of concern.

The Committee agreed with installing new signage on Elizabeth Drive and has asked the OIC to follow up with the Engineering Department on installation and proper location of the signage. They would also like further investigation on how best to highlight the crosswalk; the OIC will report back at a later meeting.

Second Quarter Statistics -2017

The Committee was presented with the second quarter statistics for both the Fire and Police Department’s covering April 1 to June 30, 2017.

The Municipal Enforcement Department issued 239 Citations. There were 124 for speeding, 26 moving violations, 14 non-moving, 74 parking, 8 Bylaw tickets and 56 warnings were issued. They responded to a total of 271 incidents which include but are not limited to animal control, illegal dumping, traffic complaints, ATV complaints, nuisance calls, motor vehicle accidents and property maintenance issues to name a few.

The Fire Department responded to 49 calls and conducted 77 inspections during the second quarter. Calls ranged from residential fires, pole fires, rubbish fires, chimney fires, motor vehicle accidents, unauthorized burning, and system malfunctions, etc.

Pride Sidewalk

The Committee reviewed a letter from the *Child and Youth Care Worker class* at Keyin College. Together with the NL Dog Company, they are requesting the Town's cooperation in the reinstatement of the rainbow crosswalk located at the front of the Town Hall. This includes the Town supplying the paint and tools required for the students to paint the crosswalk.

The Committee agrees with the request and recommends the Town provide the material required to reinstate the Rainbow Crosswalk located at the front of the Town Hall.

Tender Summaries

TENDER 17-12 – Sale of one used 1999 JCB 214 Series Backhoe

The Committee reviewed the results of the Tender for the sale of one used 1999 JCB 214 Series Backhoe. Seven (7) bids were received and the Director advises that the highest bid was submitted by **50906 Newfoundland and Labrador Limited** in the amount of \$19,229.15, HST included.

The Committee recommends that the Tender for the sale of one used 1999 JCB 214 Series Backhoe be awarded to 50906 Newfoundland and Labrador Limited and refers the Tender to the Finance Committee for its consideration.

TENDER 17-13 – Sale of one used 2010 Ford F150

The Committee reviewed the results of the Tender for the sale of one used 2010 Ford F150 Pickup Truck. One (1) bid was received and the Director advises the Tender was submitted by **JPW Enterprises Limited** in the amount of \$575.00, HST included.

The Committee recommends that the Tender for the sale of one used 2010 Ford F150 Pickup Truck be awarded to JPW Enterprises Limited and refers the Tender to the Finance Committee for its consideration.

TENDER 17-14 – Sale of one used 2008 Ford F150 4x4 Pickup Truck

The Committee reviewed the results of the Tender for the sale of one used 2008 Ford F150 4x4 Pickup Truck. Three (3) bids were received and the Director advises that the highest bid was submitted by **Amy Smith** in the amount of \$1,811.83, HST included.

The Committee recommends that the Tender for the sale of one used 2008 Ford F150 4x4 Pickup Truck be awarded to Amy Smith and refers the Tender to the Finance Committee for its consideration.

TENDER 17-15 – Sale of one used 2009 GMC Sierra Pickup Truck

The Committee reviewed the results of the Tender for the sale of one used 2009 GMC Sierra Pickup Truck. Six (6) bids were received and the Director advises that the highest bid was submitted by **Amy Smith** in the amount of \$2415.00, HST included.

The Committee recommends that the Tender for the sale of one used 2009 GMC Sierra Pickup Truck be awarded to Amy Smith and refers the Tender to the Finance Committee for its consideration.

TENDER 17-16 – Sale of one used 2005 Ford Focus Wagon

The Committee reviewed the results of the Tender for the sale of one used 2005 Ford Focus Wagon. There were no bids received on this tender. After the tender had closed the Town received an offer to purchase the vehicle in the amount of \$575.00, HST inclusive from Colin Philpott.

The Committee recommends that the Town sell one used 2005 Ford Focus Wagon to Colin Philpott and refers this item to the Finance Committee for its consideration.

TENDER 17-17 – Sale of one used 2007 Chevy Silverado Pickup Truck

The Committee reviewed the results of the Tender for the sale of one used 2007 Chevy Silverado Pickup Truck. Three bids were received and the Director advises that the highest bid was submitted by **50906 Newfoundland and Labrador Limited** in the amount of \$816.50, HST included.

The Committee recommends that the Tender for the sale of one used 2007 Chevy Silverado Pickup Truck be awarded to 50906 Newfoundland and Labrador Limited and refers the Tender to the Finance Committee for its consideration.

TENDER 17-18 – Sale of one used 1993 International Mini Rescue Pumper

The Committee reviewed the results of the Tender for the sale of one used 1993 International Mini Rescue Pumper.

Three (3) bids were received and the Director advises that the highest bid was submitted by **50906 Newfoundland and Labrador Limited** in the amount of \$2035.50, HST included.

The Committee recommends that the Tender for the sale of one used 1993 International Mini Rescue Pumper be awarded to 50906 Newfoundland and Labrador Limited and refers the Tender to the Finance Committee for its consideration.

C. Development, Tourism & Culture Committee:

The Development, Tourism & Culture Committee report was presented by Councillor McBreairty.

The Development, Tourism & Culture Committee meeting was held on July 18, 2017. The meeting was chaired by S. McBreairty, Councillor. Other members present included: B. Dove, Councillor; R. Locke, Development Director.

The following items were discussed:

Gander Heritage Advisory Committee: June 1st, 2017 Minutes

The Committee reviewed minutes of the June 1st, 2017 meeting of the Gander Heritage Advisory Committee.

The official opening of the Aviation History Trails is scheduled to take place Friday August 4th from 2:00-4:00pm located off Circular Road, near the gazebo parking lot.

There will also be a scavenger hunt. Admission is free and the event is open to all ages with prizes to be won.

For more information, please call 256-7645 or visit www.facebook.com/GanderHeritageTrails

Physician Recruitment & Retention – Management Recommendation: Doctor's Lounge

Following a visit to the Doctor's Lounge at James Paton Memorial Regional Health Centre and continuing with Council's initiative to assist with improving physician recruitment and retention efforts, the Committee discussed potential ideas whereby the Town could contribute to upgrading the Doctor's Lounge.

As it stands, the Doctor's Lounge is bland and quite uninviting. Through a few small improvements, the goal is to have a positive impact on morale by providing a more appealing place for staff to congregate and interact on a regular basis.

The Committee reviewed and discussed management's recommendation of loaning of pieces of art acquired under the Town of Gander's Art Procurement program.

Although the Committee respects management's recommendation and believes the loaning of artwork would be a worthwhile contribution, they have asked staff to follow up with medical staff to gain a better understanding of the upgrades requested and associated costs. This will then be brought forward during the 2018 budget process.

The Mayor disagreed with the Town spending funds in a Provincial building.

Gander & Area Chamber of Commerce News Release

The Committee reviewed a Chamber of Commerce news release which indicated that the number of visitors to the Visitor Information Centre (VIC) has increased 21% over their 2016 numbers.

The heightened numbers can be attributed to the early arrival and amount of icebergs this season as well as the overwhelming success of the Broadway Musical "Come from Away"

Both visitors and residents are encouraged to drop by the VIC located at 109 Trans Canada Highway to learn about the exciting things to see and experience in this area. The VIC is open 8:00am-8:00pm every day until the end of August.

Advertising Opportunity: ICSC National Convention Directory

The Director advised the Committee of an opportunity to advertise in the International Council of Shopping Centres (ICSC) National conference directory taking part in Toronto October 2 -4, 2017.

The Director also informed the Committee that there are advertising funds available as budgeted.

As staff will be attending this event, the Committee felt that this is a great opportunity to attract potential investors as well as direct delegates to the Town of Gander tradeshow booth.

Potential Business Improvement Program

The Committee is exploring the idea of implementing a Business Improvement program in 2018. The intention of the program would enable approved applicants/businesses to make eligible façade improvements qualifying them to receive a tax credit.

The goal of the program is to provide an incentive for business/building owners to upgrade the façade of their properties.

Specific details on any such program would still have to be researched and investigated as this is only a concept at this stage.

The Committee asked staff to investigate similar programs and present a recommendation during the 2018 budget process.

D. Governance & Community Engagement Committee:

The Governance & Community Engagement Committee report was presented by Deputy Mayor Abbott.

The Governance & Community Engagement Committee meeting was held on July 18, 2017. The meeting was chaired by C. Abbott, Deputy Mayor. Other members present included: S. McBreairty, Councillor; N. Newell, CAO (A).

The following items were discussed:

Use of Motorized Snow Vehicles & All-Terrain Vehicles Resolution

The Committee reviewed correspondence from Municipalities Newfoundland Labrador regarding the resolution entitled "Use of Motorized Snow Vehicles & All-Terrain Vehicles throughout Newfoundland and Labrador" which was submitted by the Town of Gander. The Committee was pleased to see that the membership agreed with this resolution and that it has been submitted to the Provincial Government. The resolution was brought forward as a result of municipalities expressing their concerns over the improper use of motorized snow vehicles and all-terrain vehicles within their town boundaries. Municipalities would like to know if they have some authority on how these vehicles are operated within their town boundaries and to have the legislation amended. The Committee looks forward to further correspondence from MNL regarding this.

Grant Applications for Funding

The Committee discussed the fact that there are various grants and funding available through both provincial and federal levels of government. While the town does avail of some funding many opportunities may be missed. It was recommended that there be a position on staff dedicated to researching available upcoming grants, notifying the appropriate departments and preparing proposals and grants for different funding opportunities. It was also discussed including this in appropriate job positions among the organization. The Director advised she will bring this to management for further discussion.

E. Engineering, Planning & Controls:

The Engineering, Planning & Controls Committee report was presented by Councillor Parrott.

The Engineering, Planning & Controls Committee meeting was held on July 19, 2017. The meeting was chaired by G. Parrott, Councillor. Other members present included: S. McBreairty, Councillor; C. Abbott, Deputy Mayor; B. Dove, Councillor; G. Regular, Director of Engineering (A); J. Hillier, Administrative Assistant.

The following items were discussed:

Correspondence 20A Memorial Drive

The Committee reviewed correspondence from the resident of 20A Memorial Drive advising that in October 2016, the Town had completed repairs to his front lawn since a fire hydrant had to be replaced after the Memorial Drive reconstruction. The resident is requesting that cribbing be installed on his front lawn around the grate similar to that installed on some neighboring properties under the contract work completed on Memorial Drive. He indicated that his land has settled somewhat over the winter making his lawn very steep. The property owner is also requesting cribbing be installed around the catch basin and additional material be placed on the side of the bank in order to reduce the slope.

The Acting Director of Engineering presented pictures of the front lawn and indicated that the fire hydrant was installed as per the specifications however, it would be beneficial to further assess the property and get some grading and elevation measurements of this and adjacent properties to ensure consistency among the residences and compliance with regulations.

The Committee is in agreement with this and recommends that engineering staff provide grading and elevation measurements before making a decision on this request and would like the owner of 20A Memorial Drive to be notified of this.

This item will be further discussed at the next Engineering, Planning and Controls Committee meeting.

Proposal for Future Commercial Land Development

This item was referred from the Economic Development Committee for the Engineering Department to consider rezoning a portion of land on Baird Place which will offer more options for commercial businesses.

The Acting Director of Engineering informed the Committee that the Engineering Department is not in agreement with rezoning this land, at this time, as the Town will be undergoing a Municipal Town Plan review commencing in the coming weeks. There will be opportunity for all stakeholders to address the planners during this process.

After discussion, the Committee recommends that the Economic Development Department address this concern with the successful proponent for the Town Plan review.

Land on Johnson Crescent

The Acting Director of Engineering informed the Committee that a resident was inquiring if the section of land on Johnson Crescent between 18 and 24 is available to purchase. The resident is interested in purchasing this land to build a home.

This land is currently zoned open space recreation and would have to be rezoned to residential medium density to allow for any home construction. Also, there are sewer lines and sewer easements that run across this land diagonally therefore, it is not recommended to sell this property as a building lot. There is the possibility of relocating the sewer lines and easements at a significant cost if Council wishes to do so.

After discussion, the Committee is not recommending tendering this land for sale for the reasons stated above.

Municipal Plan Review – Request for Proposals

The Committee reviewed the RFP results for the Town of Gander's Municipal Plan Review. The company with the highest evaluation was Amec Foster Wheeler. Their proposal ranked highest in the scoring matrix of the RFP and the Committee is recommending the awarding of the Municipal Plan RFP to Amec Foster Wheeler. It forwards this item to the Finance and Administration Committee for their review and consideration.

Wastewater Treatment Plant – Substitution of Materials

The Acting Director of Engineering informed the Committee that CBCL Limited, our Technical Consultants, for the new Wastewater Treatment Plant are in the process of completing the design for the trunk main collection system for the WWTP. In an effort to reduce project costs, CBCL are proposing to use materials and follow specifications that vary from the Town of Gander's Design Standards for Streets and Subdivisions.

The Acting Director informed the Committee of the rationale for these substitutions. CBCL Limited is requesting approval before moving forward with the design. The request for these five items has been reviewed by town staff. Two items are being recommended for approval as presented and three others will require adjustments as noted by Town Staff.

The Committee is in agreement with the adjusted variations as indicated, and recommends the Engineering Department to notify CBCL Limited.

24 Johnson Crescent

The Committee reviewed correspondence, as well as, a drawing submitted by the homeowner of 24 Johnson Crescent requesting permission to erect a moveable shed measuring 8'x12' which will be partially contained on a Town of Gander easement. The homeowner is aware that there are two sewer lines and an associated easement that runs through his property and is willing to build a moveable accessory building should the Town need to access the infrastructure.

It is noted that the sewer lines and easement were in existence prior to the subdivision being developed.

The Committee discussed the request and recommends forwarding this item to the Public Works and Services Department for their review and consideration.

Eastgate Request – Temporary Paved Turnaround

The Committee discussed a request from Cecon Development Corporation to be exempted from installing asphalt on the temporary turnarounds on the ends of Phase 2 and Phase 4 of the Eastgate subdivision.

Motion #17-179

Eastgate Request – Temporary Paved Turnaround

Moved by Councillor Parrott and seconded by Deputy Mayor Abbott that Cecon Development Corporation be exempt from installing asphalt on the temporary turnarounds on the ends of Phase 2 and Phase 4 for a period not exceeding 12 months after the date of substantial completion of these phases. A security deposit covering the estimated cost of the temporary turnaround shall be provided by the developer. The deposit will be refunded when either of the two following conditions is met:

1. A development agreement is executed for the next adjacent phase of the subdivision which includes the construction of the roadway in the area of the temporary turnaround.
2. The temporary turnaround is paved.

In Favour: 6 Opposing: 0

Decision: Motion carried.

F. Finance & Administration:

The Finance and Administration Committee report was presented by Councillor Dove.

The Finance & Administration Committee was held on July 20, 2017. The meeting was chaired by B. Dove, Councillor. Other members present included: C. Abbott, Deputy Mayor; G. Parrott, Councillor; G. Brown, Director of Finance.

The following items were discussed:

Invoice for Approval

OPERATING

1.	Grant Thornton	
	00-120-1000-7205 – 2016 Audit	\$20,527.50
	Spent to Date: \$3,832 Budget: \$30,000	
	Total operating invoice for approval	\$20,527.50

The Director of Finance advised that the invoice met the policies of the Town of Gander.

Motion #17-180

Invoice for Approval

Moved by Councillor Dove and seconded by Councillor McBreairty that the invoice be paid as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Policy – Septic Tank Pumping

Council at one time had a Policy to provide periodic septic tank pumping services to residents on Gander Bay and Magee Roads. It stopped doing this last year, however, neglected to rescind the Policy formally.

Motion #17-181

Policy – Septic Tank Pumping

Moved by Councillor Dove and seconded by Councillor Anstey that Policy #MW014 be rescinded.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Interest Write Off Request – 23 Wright Crescent

The Committee reviewed an email from the owner of 23 Wright Crescent regarding interest charges on their property taxes for 2017. The bank had been paying these taxes up until 2017.

When the bill was sent to the bank this year they wrote back advising us to send the bill to the property owner as they were no longer paying the taxes.

The bill was then sent to the property owner of 23 Wright Crescent in April. At the end of June, when they received their statement, they called and indicated this was the first they had seen of the tax bill for 2017. They came in immediately and paid the principal but asked that the interest for \$85.16 be written off as they had not received the bill.

Motion #17-182**Interest Write Off Request – 23 Wright Crescent**

Moved by Councillor Dove and seconded by Councillor Parrott that \$85.16 in interest on the property taxes at 23 Wright Crescent be written off.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Councillor Anstey left the Council meeting due to conflict of interest.

Tax Reduction Request - Golden Legion Manor

The Committee reviewed correspondence regarding the municipal taxes levied against the Golden Legion Manor. They are asking that their taxes be reduced to 50% of the amount billed as they are a non-profit. They are requesting this because Council is currently providing 50% reductions to other non-profits in Town. The Manor currently receives a 17% reduction.

In 2000, when Council last reviewed this matter, the Council of the day decided that the property tax reduction which the Golden Legion Manor was receiving should be eliminated. There had been complaints from the business community about unfair competition, as a result of the tax reduction. Council agreed and decided to reduce the tax reduction from 50% to 0% over a period of years. In the middle of this phasing out Council decided to keep the discount where it stood at that time which is 17%.

The Committee feels that the whole issue of tax reductions for non-profits needs to be revisited. There are several non-profits in Town getting a reduction and they provide differing amounts of competition to local businesses. It is felt that this issue should be dealt with in the 2018 budget process.

Staff are asked to review the matter and provide a recommendation for the 2018 budget.

Councillor Anstey returned to the Council meeting.

Tender – Sale of One Used 1999 JCB 214 Series Backhoe

The Committee reviewed the tender for a Used 1999 JCB 214 Series Backhoe for which seven bids were received. The preferred bid was from Platinum Builders.

Motion #17-183**Tender – Sale of One Used 1999 JCB 214 Series Backhoe**

Moved by Councillor Dove and seconded by Councillor Parrott that the tender for a Used 1999 JCB 214 Series Backhoe be awarded to Platinum Builders at a price of \$19,229.15 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – Sale of One Used 2010 Ford F150 Pick Up Truck

The Committee reviewed the tender for a Used 2010 Ford F150 Pick Up Truck for which one bid was received. The bid was from Atlantic Asphalt.

Motion #17-184**Tender – Sale of One Used 2010 Ford F150 Pick Up Truck**

Moved by Councillor Dove and seconded by Councillor McBreaity that the tender for a Used 2010 Ford F150 Pick Up Truck be awarded to Atlantic Asphalt at a price of \$575.00 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – Sale of One Used 2008 Ford F150 4 x 4 Pick Up Truck

The Committee reviewed the tender for a Used 2008 Ford F150 4 x 4 Pick Up Truck for which three bids were received. The preferred bid was from Amy Smith.

Motion #17-185**Tender – Sale of One Used 2008 Ford F150 4 x 4 Pick Up Truck**

Moved by Councillor Dove and seconded by Councillor Parrott that the tender for a Used 2008 Ford F150 4 x 4 Pick Up Truck be awarded to Amy Smith at a price of \$1,811.83 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – Sale of One Used 2009 GMC Sierra Pick Up Truck

The Committee reviewed the tender for a Used 2009 GMC Sierra Pick Up Truck for which six bids were received. The preferred bid was from Amy Smith.

Motion #17-186

Tender – Sale of One Used 2009 GMC Sierra Pick Up Truck

Moved by Councillor Dove and seconded by Councillor Anstey that the tender for a Used 2009 GMC Sierra Pick Up Truck be awarded to Amy Smith at a price of \$2,415.00 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – Sale of One Used 2005 Ford Focus Wagon

The Town called tenders for a Used 2005 Ford Focus Wagon and no bids were received. After the tenders closed, an offer was received from Colin Philpott to purchase the vehicle.

Motion #17-187

Tender – Sale of One Used 2005 Ford Focus Wagon

Moved by Councillor Dove and seconded by Councillor Anstey that the Used 2005 Ford Focus Wagon be sold to Colin Philpott for \$575.00, HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – Sale of One Used 2007 Chevy Silverado Pick Up Truck

The Committee reviewed the tender for a Used 2007 Chevy Silverado Pick Up Truck for which three bids were received. The preferred bid was from Platinum Builders.

Motion #17-188

Tender – Sale of One Used 2007 Chevy Silverado Pick Up Truck

Moved by Councillor Dove and seconded by Councillor Parrott that the tender for a Used 2007 Chevy Silverado Pick Up Truck be awarded to Platinum Builders at a price of \$816.50 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – Sale of One Used 1993 International Mini Rescue Pumper

The Committee reviewed the tender for a Used 1993 International Mini Rescue Pumper for which three bids were received. The preferred bid was from Platinum Builders.

Motion #17-189

Tender – Sale of One Used 1993 International Mini Rescue Pumper

Moved by Councillor Dove and seconded by Councillor McBreairty that the tender for a Used 1993 International Mini Rescue Pumper be awarded to Platinum Builders at a price of \$2,035.50 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

RFP – Municipal Plan Review

The Committee reviewed the RFP for a Municipal Plan review for which five bids were received. The preferred bid was from Amec Foster Wheeler Environmental and Infrastructure.

Motion #17-190

RFP – Municipal Plan Review

Moved by Councillor Dove and seconded by Councillor Parrott that the RFP for a Municipal Plan Review be awarded to Amec Foster Wheeler Environmental and Infrastructure at a price of \$104,187.70 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The bid is \$5,518.97 under budget.

SPCA Request

The Committee has received a request from the SPCA for additional support for construction of their building. Specifically, they are asking that the Town provide servicing to the site. Our Engineering Department estimates it will cost \$5,000 in materials to do this ourselves and \$10,000 if it was contracted out.

The second request was that we assist in clearing of the land either with Town staff or with contract services.

The Committee feels that our contribution to the project is more than adequate as they are getting a \$75,000 piece of land at no cost and are not recommending a further donation.

G. Other Reports:

None

7. ADMINISTRATION

None

8. CORRESPONDENCE

None

9. NEW BUSINESS

Crosswalk Coverage at Gander Elementary

The Town has received a request from the Principal of Gander Elementary that the Town hire a crosswalk guard to be placed at the intersection of Magee Road and Penney Avenue during the morning, at lunchtime and after school. The cost of providing this service will be approximately \$13,500 per year.

Motion #17-191

Crosswalk Coverage at Gander Elementary

Moved by Councillor Dove and seconded by Councillor Parrott that the Town hire a crosswalk guard to be stationed at Gander Elementary.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Councillor Anstey feels that this will need to be reviewed after the traffic study is received from the province.

Kaufmann Invoice

The Town received an invoice in the amount of 9,532.50 euros from Kaufman for water plant parts.

Motion #17-192
Kaufmann Invoice

Moved by Councillor Dove and seconded by Deputy Mayor Abbott that the invoice from Kaufman in the amount of 9,532.50 euros be paid.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The annual budget for plant replacement parts is \$41,000 and \$13,592 has been spent to date.

10. ADJOURNMENT**Motion #17-193**
Adjournment

There being no further business, it was moved by Deputy Mayor Abbott and seconded by Councillor Anstey that the meeting be adjourned.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 5:20pm.

C. Elliott, Mayor

G. Brown, Town Clerk